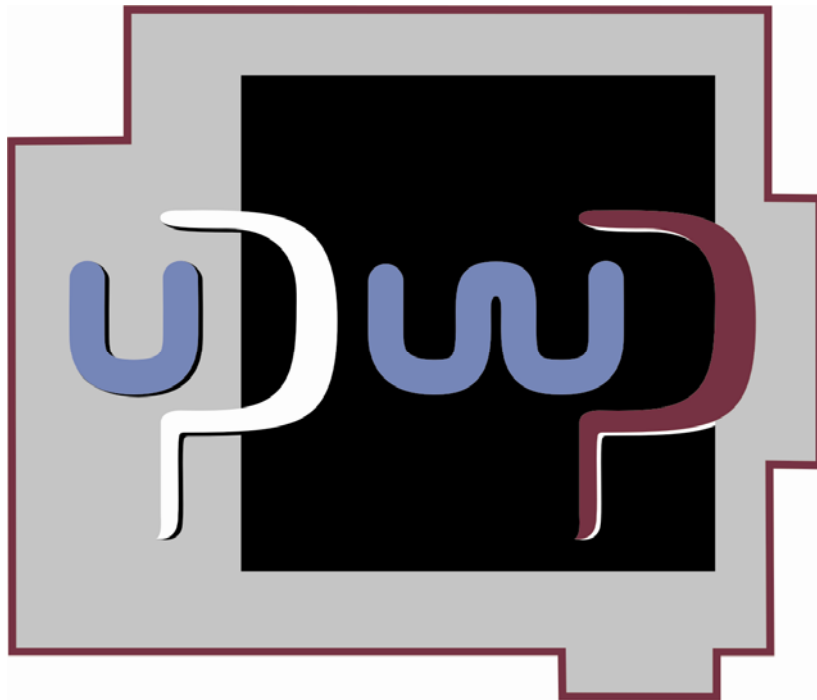


Unified Planning Work Program

FY 2011



Adopted: December 14, 2010

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Prepared by

Wichita **A**rea **M**etropolitan **P**lanning **O**rganization

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INTRODUCTION

What is the WAMPO 2011 UPWP?

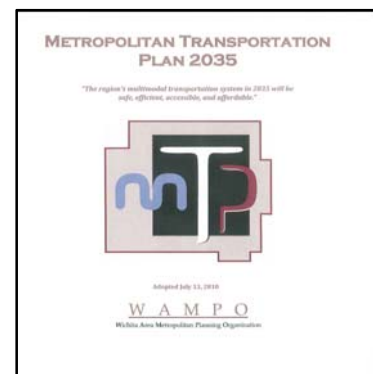
The Wichita Area Metropolitan Planning Organization (WAMPO) 2011 Unified Planning Work Program (UPWP) identifies and budgets for the metropolitan transportation planning activities and products that WAMPO and its planning partners will undertake during the 2011 fiscal year (January 1 – December 31, 2011). Federal metropolitan transportation planning funds attributable to WAMPO are the primary funding sources for the WAMPO activities. In addition, local sources provide a 20-percent match to WAMPO's federal metropolitan transportation planning funds.

This UPWP was developed in cooperation with the Kansas Department of Transportation (KDOT), Wichita Transit (WT), and the United State Department of Transportation (USDOT).

What is the WAMPO transportation planning process?

WAMPO's transportation planning process provides a forum for deciding how to improve the regional transportation system and how to allocate federal transportation funds to pay for those improvements. This decision-making process is cooperative, comprehensive, and continuous. It requires extensive coordination and cooperation with jurisdictional partners, local, state, and federal agencies, other stakeholders, and the general public to identify common issues, concerns, and priorities for the regional transportation system. In addition, it requires a comprehensive look at transportation investment alternatives to ensure that programmed federal transportation funds are aligned with the region's broader societal goals.

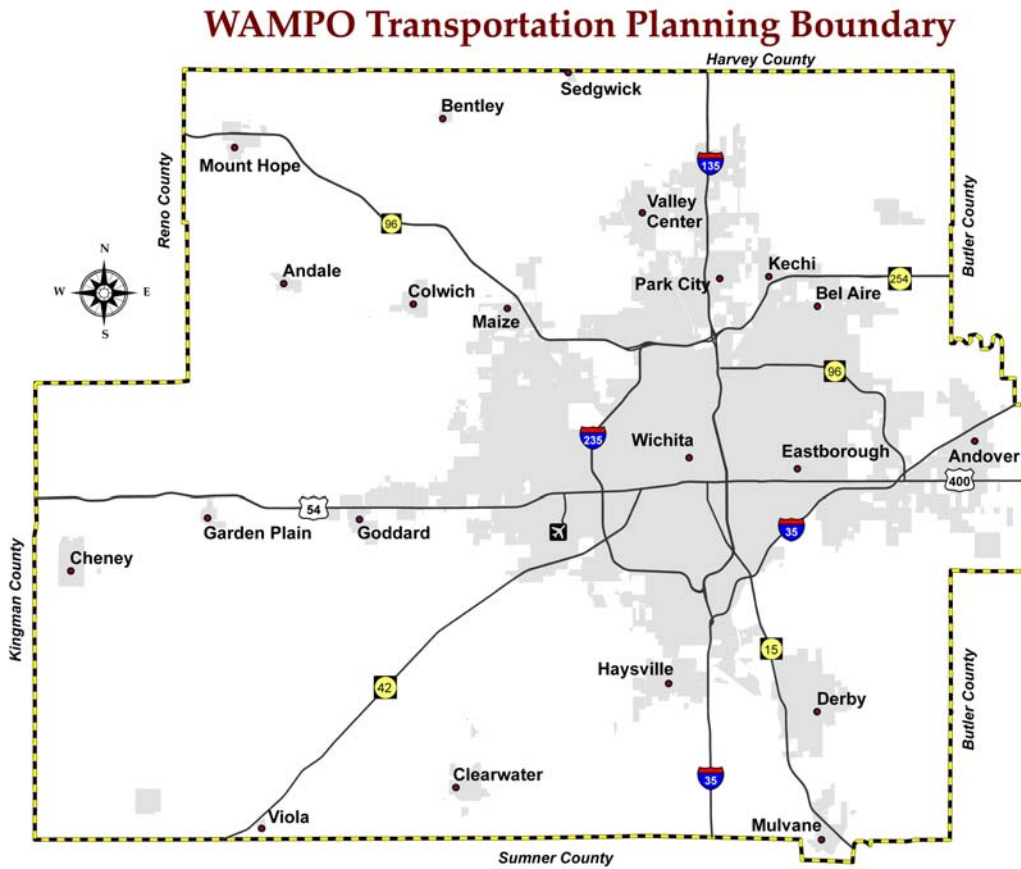
A major product of this process is the long range transportation plan, which was recently adopted as the Metropolitan Transportation Plan 2035 (MTP 2035). The MTP 2035 identifies goals and objectives for the WAMPO region transportation system over the next 25 years and strategies to achieve them. These goals, objectives, and strategies are reflected in the Transportation Improvement Program (TIP) and the annual UPWP. The TIP is a staged, capital improvement plan that is programmed annually and is used to implement projects contained in the MTP 2035. The annual UPWP identifies on-going projects and new planning initiatives that are intended to assist the region in implementing MTP 2035 strategies and recommendations.



Why does WAMPO carry out the metropolitan transportation planning process?

WAMPO is the designated Metropolitan Planning Organization (MPO) for the greater Wichita metropolitan region, and as such, is responsible for metropolitan transportation planning and for channeling federal transportation funds to transportation projects and programs in the WAMPO

region. The WAMPO region includes 21 cities and three counties located in Sedgwick County and portions of Butler and Sumner counties, as shown in the map below.



A continuing resolution of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) is the federal legislation that currently regulates and funds the MPO transportation planning process. It requires that the MPO transportation planning process explicitly address the following eight planning factors:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non motorized users;
3. Increase the security of the transportation system for motorized and non motorized users;
4. Increase accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;

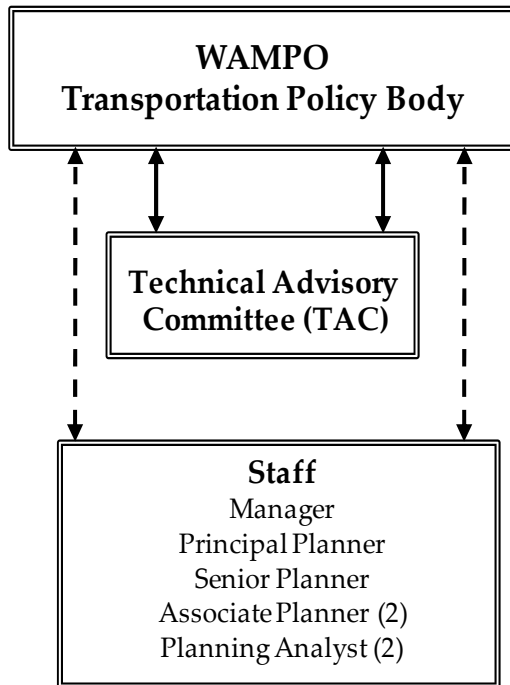
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.

By incorporating these factors into the metropolitan transportation planning process for the greater Wichita metropolitan area, WAMPO and its partners can provide all transportation users with a safe, efficient, accessible, and affordable transportation system that provides personal choice and promotes economic development within the region.

What is the WAMPO organizational structure?

WAMPO is comprised of a policy body, a technical committee, and staff. The WAMPO Transportation Policy Body (TPB) is the decision-making body of WAMPO, and it is comprised of elected officials from local jurisdictions and representatives from the Kansas Department of Transportation and the Metropolitan Area Planning Commission. The WAMPO Technical Advisory Committee (TAC) provides recommendations to the TPB. The TAC consists of local and state jurisdiction officials familiar with the regional transportation system. WAMPO staff supports and facilitates the work of both the TPB and the TAC. In addition to WAMPO staff, the Wichita – Sedgwick County Metropolitan Area Planning Department staff also provide staff contributions to WAMPO.

WAMPO Organizational Structure



What are the regional transportation planning initiatives for 2011?

The regional transportation planning initiatives for 2011 include:

- A focus on air quality planning in anticipation of the region being designated non-attainment for ozone.
- Starting the implementation process for the WAMPO Metropolitan Transportation Plan (MTP) 2035, the WAMPO Congestion Management Process (CMP), and the WAMPO Safety Plan.
- Participating in the Federal Certification Review of WAMPO.
- Finalizing a Memorandum of Understanding to better define and delineate WAMPO’s administrative and fiscal responsibilities.

WAMPO 2011 ACTIVITIES AND PRODUCTS

Overview

The following pages list the activities and products that WAMPO and its planning partners will perform during 2011. Unless otherwise noted, WAMPO is the lead agency responsible for carrying out the activities and products listed in this document. Metropolitan Area Planning Department (MAPD staff support to WAMPO is identified for sub-tasks in which the service is provided.

Each task page lists the task objective, sub-tasks, major accomplishments in 2010, goals for 2011, and a budget summary for that task. Each sub-task page lists the sub-task objective, work activities, end results, and products for 2011. The time frame for completion of each product is listed after the product name.

The budget summary (see example below) provides a line item break out of the costs incurred from performing each task. Tasks performed by WAMPO are funded by a Consolidated Planning Grant (CPG) from KDOT. The CPG consists of dedicated funds from two federal sources: Federal Highway Administration (FHWA) Planning (PL) funds and Federal Transit Administration (FTA) Section 5303 funds. The CPG requires a 20% match on the overall grant (not individual tasks or sub-tasks), which can be met with in-kind or cash contributions. In-kind contributions can include the value of transportation planning studies paid for by local jurisdictions or the value of in-kind staff services provided to WAMPO by staff from a member jurisdiction. The match is shown on the sub-task line that is associated with the source of the match.

WAMPO will also receive FTA Section 5316 funds in 2011. These funds are used exclusively for paratransit planning activities and products at WAMPO. FTA Section 5316 funds do not require a local match.

Wichita Transit's federal funds and the required matching amounts are identified in both Tasks 4.4 and Task 5.1.

		WAMPO			Wichita Transit		
		Consolidated Planning Grant (CPG)		Other Funding	FTA 5307 Funds		
Sub Task	Description	FY 2011					
		Direct Charge	Local Match Planning Study	Local Match Part time Staff	FTA 5316 Funds	Amount	Local Match
1.1	Salary / Benefits	\$ 276,027	\$ -	\$ 133,640	\$ -	\$ -	\$ -
	MPO Operating	\$ 156,422	\$ -	\$ -	\$ -	\$ -	\$ -
	Legal Services Conslt	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -
1.2	Salary / Benefits	\$ 11,500	\$ -	\$ -	\$ -	\$ -	\$ -
	Task 1.0 Total	\$ 465,949	\$ -	\$ 133,640	\$ -	\$ -	\$ -

It is a policy of WAMPO to carry out all programs and activities in compliance with Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color, or national origin in any program or activity receiving federal financial assistance.

1.0—Program Support and Administration

Task Objective

Manage and administer the overall WAMPO metropolitan transportation planning process in compliance with federal and state rules and regulations. Develop, maintain, and adhere to a documented public participation plan that defines a reasonable process for allowing the general public and all stakeholders to participate in the WAMPO metropolitan transportation planning process.

Sub-Tasks

1.1—Management and Administration.

1.2—Public Participation.

2010 Accomplishments

- Adopted the 2011 Unified Planning Work Program (UPWP) and annual budget.
- Conducted extensive public outreach and involvement for the 2035 MTP and the Household Travel Survey.
- Submitted the 2009 UPWP Annual Report and 2010 First, Second, and Third Quarterly Reports and billings to KDOT.

2011 Goals

- Participate in the Federal Certification Review of WAMPO.
- Develop and adopt the 2012 UPWP.
- Negotiate a Memorandum of Understanding (MOU) between WAMPO, the City of Wichita, and Sedgwick County to better define which agency will provide WAMPO's administrative and fiscal agent services.

Budget Summary

FY 2011		WAMPO				Wichita Transit	
		Consolidated Planning Grant (CPG)			Other Funding	FTA 5307 Funds	
		Direct Charge	Local Match Planning Study	Local Match Part time Staff	FTA 5316 Funds	Amount	Local Match
Sub Task	Description						
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1.2	Salary / Benefits	\$ 11,500	\$ -	\$ -	\$ -	\$ -	\$ -
	Task 1.0 Total	\$ 465,949	\$ -	\$ 133,640	\$ -	\$ -	\$ -

All figures are rounded to the nearest dollar.

1.1—Management and Administration

Sub-Task Objective:

Maintain ongoing general administrative and management activities not directly assigned to specific projects, but support the agency as a whole. To work toward becoming an independent MPO.

Work Activity

1.1.1 Management and Administrative Activities

Provide ongoing general administration and management activities not directly assigned to specific projects, but support the agency as a whole. Maintain compliance with applicable federal and state rules and regulations, including state and federal reporting requirements.

- Supervise UPWP payroll activities and budget and provide reports to the Transportation Manager. (WAMPO/MAPD)
- Administrative oversight of WAMPO activities and reporting requirements of the WAMPO fiscal agent. (WAMPO/MAPD)
- Process financial documents to purchase and pay for goods, services and materials for WAMPO and maintain documents for documentation related to quarterly billings. (MAPD)
- Perform WAMPO employee performance evaluations.
- Participate in the Federal Certification Review of WAMPO.
- Direct supervision of MAPD staff (as related to WAMPO duties and responsibilities). (MAPD)
- General administrative duties (answering phone, receptionist duties, processing mail, etc.). (MAPD)
- Process travel vouchers, maintain records, process advanced payments, and coordinate with City's Finance Department. (MAPD)
- Make hotel, air, and ground transportation reservations. (MAPD)
- Maintain and record WAMPO and MAPD staff timesheets. (WAMPO/MAPD)
- Discussion and interaction with MAPD staff on WAMPO activities and duties. (WAMPO/MAPD)

1.1.2 Unified Planning Work Program and Budget

Develop and maintain the annual UPWP and budget. Specific activities include:

- Maintain the annual Consolidated Planning Grant Contract and any subsequent amendments.
- Build local support for providing cash contributions to meet WAMPO's CPG match requirement.
- Develop, maintain, and amend (as necessary) the annual UPWP and budget.
- Develop and maintain documentation for WAMPO quarterly reports. (WAMPO/MAPD)

- Prepare quarterly UPWP reports and billings and annual UPWP reports for KDOT, and submit all reports and billings to KDOT in a timely manner.
- Monitor and approve consultant contract payments and process financial documents. (WAMPO/MAPD)
- Monitor and update WAMPO direct and indirect costs. (WAMPO/MAPD)
- Monitor JARC and New Freedom Funds and provide reports to the Transportation Manager. (MAPD)
- Discuss Indirect Cost Allocation Plan (ICAP) rates with the WAMPO Fiscal Agent.

1.1.3 MPO Organization

Work toward agreements to further develop MPO programs. This includes:

- Negotiate an MOU between the City of Wichita, Sedgwick County, and WAMPO.
- Contract administration for the on-call Independent Legal Services Contract to provide legal representation to WAMPO in its negotiations of the MOU with the City of Wichita and Sedgwick County.

1.1.4 WAMPO Meeting Support

Provide staff support for all TPB, TAC, and other applicable meetings. This includes:

- Develop meeting agendas, staff reports, and additional information.
- Copy agenda packets. (MAPD)
- Record and transcribe meeting minutes. (MAPD)
- Maintain email distribution list. (MAPD)
- Mail meeting agendas. (MAPD)
- Meeting room setup.
- Video-record meetings and distribute video recordings to local public media outlets and jurisdictions.
- Maintain TPB and TAC committee bylaws.

1.1.5 Local Match for Federal Transportation Planning Funds

Work with local jurisdictions in developing funding mechanisms to provide the required local match for federal funds attributable to the region. This may include, but not be limited to in-kind match from state and local planning studies that do not include federal funds, annual jurisdiction membership fees, cash contributions, TIP processing fees, TIP award fees, or any other such funding mechanism approved by KDOT and FHWA.

1.1.6 Document Scanning

Purchase an automatic scanner and use it initially to scan into a digital format over 10 years worth of hard-copy WAMPO grant documents. Over time, it will be used as WAMPO's primary scanner. MAPD staff will scan these initial grant documents. A cost breakdown for this activity is below:

FI 6770 Color Scanner: \$5,463.11

3-year warranty: \$2,320.52

MAPD Staff time for two staff members (1 to scan, 1 to quality check): \$3,018.40

1.1.7 Participation in Related Associations

Participate in local, state, and national groups and organizations to maintain partnerships and working relations to develop common goals and objectives on transportation and transportation-related activities. Agencies and organizations include, but not limited to, Kansas Association of Metropolitan Planning Organizations (KAMPO), Association of Metropolitan Planning Organizations (AMPO), AMPO Technical and Policy Groups, American Association of State Highway and Transportation Officials (AASHTO), the American Planning Association (APA), and the Kansas chapter of the American Planning Association (KsAPA).

1.1.8 Professional Development

Attend conferences, workshops, seminars, webinars, or other opportunities for professional development relevant to the MPO and transportation planning activities. Such training may be provided by, but not limited to the National Highway Institute (NHI), National Transit Institute (NTI), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), or other such agencies.

1.1.9 Other Related Activities

Perform other administration and management activities as needed.

Products

FY 2012 UPWP and Annual Budget – 3rd/4th Quarter

Develop the WAMPO FY 2012 Unified Planning Work Program and related budget. The UPWP will contain metropolitan transportation planning activities and products to be carried out by WAMPO and Wichita Transit during the 2012 fiscal year.

FY 2010 4th Quarter Activities Report and Billing Statement – 1st Quarter

Develop the 4th Quarter Activities Report and Billing Statement to be submitted to KDOT. Information included in this activity includes DBE Statement, City of Wichita Invoices, WAMPO statement of local match, and documentation to support the reimbursement request.

FY 2010 Annual Progress Report – 1st Quarter

Develop the Annual Progress Report for FY 2010 to be forwarded to KDOT. The annual report will be presented to the WAMPO TPB in the 1st Quarter.

FY 2011 1st, 2nd, and 3rd Quarter Activities Report and Billing Statements - Quarterly

Develop quarterly activity reports and billing statements to record staff activities, the progress of UPWP activities, and billing statements supporting the reimbursement request forwarded to KDOT. Reports will be submitted to KDOT each fiscal quarter.

FY 2011 UPWP Updates and Amendments – As Needed

Process, and present to the TPB for approval, updates and amendments to the FY 2011 UPWP. Updates and amendments will be initiated to reflect changes in the WAMPO budget; the

addition, deletion, or revision to UPWP activities or products; or changes and modifications submitted from Wichita Transit. Updates and amendments to the FY 2012 UPWP will be made on an as needed basis.

Indirect Cost Allocation Plan – 1st/2nd Quarter

Ensure the ICAP rate charged by the WAMPO Fiscal Agent (the City of Wichita) reflects only those ICAP services used by WAMPO.

Draft Memorandum of Understanding (MOU) – 4th Quarter

Develop a Draft Memorandum of Understanding to further define the Administrative and Fiscal Agent roles and responsibilities between and among WAMPO, Wichita, and Sedgwick County. This includes the On-call Independent Legal Services Contract to provide legal representation to WAMPO in its negotiations of the MOU with the City of Wichita and Sedgwick County. MOU draft will be complete by the 4th quarter of 2011. Negotiations among the three parties on the MOU will begin in the 4th quarter with the majority of the negotiations occurring in 2012.

WAMPO Federal Certification Review – 1st/2nd Quarter

WAMPO will provide records and information on its activities and provide a report to the Federal Highway Administration and Federal Transit Administration as part of a mandated Federal Certification Review.

1.2—Public Participation

Sub-Task Objective:

Engage the general public, local governments, the Kansas Department of Transportation, and the U.S. Department of Transportation in an interactive, proactive public participation effort to provide informed input to the WAMPO transportation planning process.

Work Activity

1.2.1 Public Outreach

Develop, maintain, and adhere to a documented public participation plan in compliance with federal and state rules and regulations. The WAMPO public participation plan defines a reasonable process for allowing the general public and all stakeholders to participate in the WAMPO metropolitan transportation planning process.

1.2.2 Public Participation Techniques

Use a wide range of public involvement techniques to distribute information and gather feedback from the public. Integrate public comments and suggestions into various plans, programs, and policies. Public participation techniques include, but are not limited to:

- Develop, maintain, and update various electronic public participation platforms to distribute information and gather public feedback.
- Administer public surveys.
- Attend and participate in meetings of public and private interest groups and stakeholders.
- Maintain and update the WAMPO web site, Facebook page, and Twitter account.
- Maintain mail and e-mail distribution lists. Announce public and stakeholder review and comment opportunities via these lists.
- Post WAMPO plans, meeting agendas, and other information to the WAMPO web site.
- Develop information booklets, newsletters and flyers.

1.2.3 Outreach Strategies

Develop outreach strategies to maximize the public outreach effort and the resources used to provide a proactive public participation effort. Develop and apply evaluation methods to gauge the effectiveness of outreach strategies use by WAMPO.

1.2.4 Other Related Activities

Perform other public participation and involvement activities as needed.

Products

Public Participation Plan (PPP) Update – 4th Quarter

Update the WAMPO Public Participation Plan.

WAMPO Quarterly Newsletter - Quarterly

Develop, produce, and disseminate quarterly issues of the "on the Go with WAMPO" e-newsletter.

Information Booklets, Newsletters, and Flyers – As Needed

Develop, update, and disseminate public information about the WAMPO planning process and WAMPO products and present them to the general public, news media, community-based groups, and new WAMPO participants. Material would be distributed at public meetings, upon request of the public, and through electronic media such as the WAMPO web site, Facebook page, or Twitter account. Information would be provided through fact sheets and brochures on such topics as the TIP process, air quality, ITS, safety, and other WAMPO products; press releases for TIP, MTP-2035 activities and other WAMPO products; executive summaries of the TIP, MTP-2035, safety plan, and other WAMPO products.

2.0—Transportation System Management Planning

Task Objective

Maintain and operate the regional travel demand model and all necessary model input data in support of the WAMPO transportation planning process. Coordinate with regional partners to plan for operations and maintenance of the regional transportation system.

Sub-Tasks

- 2.1—Travel Demand Modeling.
- 2.2—Intelligent Transportation Systems (ITS) Planning and Management.
- 2.3—Transportation Systems Management and Travel Demand Management (TSM/TDM) Planning.
- 2.4—Transportation Security and Safety Planning.

2010 Accomplishments

- Updated the WAMPO Travel Demand Model (TDM) for use in the Metropolitan Transportation Plan (MTP) 2035.
- Adopted the WAMPO Safety Plan.
- Initiated an update to the WAMPO Congestion Management Process (CMP).
- Conducted a portion of the WAMPO Travel Time Study research.

2011 Goals

- Adopt the update to the WAMPO Congestion Management Process (CMP).
- Implement the WAMPO Safety Plan and the CMP.
- Endorse the WAMPO Travel Time Study report.

Budget Summary

Sub Task	Description	WAMPO				Wichita Transit	
		Consolidated Planning Grant (CPG)		Other Funding		FTA 5307 Funds	
		Direct Charge	Local Match Planning Study	Local Match Part time Staff	FTA 5316 Funds	Amount	Local Match
2.1	Salary / Benefits	\$ 5,323	\$ -	\$ -	\$ -	\$ -	\$ -
	TDM On-Call	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
2.2	Salary / Benefits	\$ 287	\$ -	\$ -	\$ -	\$ -	\$ -
2.3	Salary / Benefits	\$ 49,681	\$ -	\$ -	\$ -	\$ -	\$ -
	Travel Time Conslt	\$ 85,413	\$ -	\$ -	\$ -	\$ -	\$ -
2.4	Salary / Benefits	\$ 6,395	\$ -	\$ -	\$ -	\$ -	\$ -
Task 2.0 Total		\$ 167,099	\$ -	\$ -	\$ -	\$ -	\$ -

All figures are rounded to the nearest dollar.

2.1 – Travel Demand Modeling

Sub-Task Objective:

Analyze and forecast traffic and travel volumes/demand on the region's transportation network. Increase the accuracy of the travel demand forecasting model by updating the input data with current, up-to-date information.

Work Activity

2.1.1 Review Regional Travel Forecasting Models

Review regional forecasting model focusing on the refinement of trip generation, trip distribution, auto occupancy, modal split, and traffic assignment models. These revisions would be directed toward improved accuracy and increased flexibility of the application. (WAMPO/Consultant)

2.1.2 Refine Performance Analysis Procedures

Complete various tasks, as needed, to reflect changes in travel demand data and changes in modeling theory and application. (WAMPO/Consultant)

2.1.3 Coordination of Technical Development

Coordinate the development of travel analysis and related databases with local member jurisdictions, KDOT, and other applicable organizations and agencies. Coordination of GIS activities and sharing of GIS data between WAMPO, its member jurisdictions, and KDOT. (WAMPO/MAPD)

2.1.4 Other Related Activities

Perform other Travel Demand Modeling-related activities as needed.

Products

TDM On-call Consultant RFP – 1st Quarter

Request for Proposal to solicit an on-call consultant to provide support in maintaining the WAMPO TDM and to provide technical support to WAMPO staff in updating, operating, and interpreting the results of the WAMPO TDM.

TDM On-call Contract – 1st Quarter

On-call consultant contract to provide support in maintaining the WAMPO TDM and to provide technical support to WAMPO staff in updating, operating, and interpreting the results of the WAMPO TDM.

2.2—Intelligent Transportation Systems (ITS) Planning and Management

Sub-Task Objective:

To develop and implement ITS technologies according to the WAMPO Regional ITS Architecture deployment plan. Develop and evaluate ITS implementation strategies and projects in the region.

Work Activity

2.2.1 ITS Coordination

Coordinate with state and local agencies to implement ITS projects in the areas of signal systems, travel surveillance, traffic management center, travel information systems, transit-related ITS activities, and other ITS activities in the region.

2.2.2 Maintenance of the WAMPO ITS Regional Architecture

Maintain the Regional Architecture for the metro region in compliance with federal and state rules and regulations. Ensure that proposed ITS projects in the WAMPO TIP are consistent with the WAMPO Regional ITS Architecture. The WAMPO Regional ITS Architecture will be updated and revised, as needed.

2.2.3 Regional Assistance

Manage the financial distribution of ITS set-aside and previously secured federal funding and seek/apply for alternative funding opportunities. Assure that projects containing ITS elements submitted for inclusion in the WAMPO MTP 2035 and TIP meet the standards and protocol contained in the Regional ITS Architecture. Create, assist, and provide meeting support for ITS-related subcommittees and focus groups.

2.2.4 Other Related Activities

Perform other ITS-related activities as needed.

Products

WAMPO Regional ITS Architecture Updates – As Needed

WAMPO is responsible for the development and maintenance of the Regional ITS Architecture. Periodically, new regional ITS elements are introduced, existing elements are revised, or new releases of the ITS National Architecture require revisions to the existing architecture structure. The architecture will be revised, updated, and amended when warranted by such changes.

2.3—Transportation Systems Management and Transportation Demand Management (TSM/TDM) Planning

Sub-Task Objective:

Monitor traffic flow in the region, evaluate the type and severity of congestion within the region and identify/recommend mitigation strategies.

Work Activity

2.3.1 Transportation Systems Management (TSM)

Develop planning approaches designed to improve transportation systems by moving people and goods more efficiently and effectively. This can include work items that improve the existing transportation system by reducing delay and/or eliminating the need to develop new transportation facilities.

2.3.2 Transportation Demand Management (TDM)

Efforts to focus on reducing or changing travel demand rather than increasing transportation supply and increasing the efficiency of the transportation system. This includes work items that modify travel behavior, using measures which either eliminate trip making, change the time of day trips are made, or accommodate person trips in fewer vehicles.

2.3.3 Congestion Management Process (CMP)

Update the WAMPO CMP, focusing on refining the process of incorporating the CMP into the metropolitan transportation planning process. This update will incorporate the goals, objectives, and strategies of the MTP 2035. The process will include involvement with the public, stakeholders, and an advisory group. The update will also include the following: data collection; evaluation of the CMP Network; review and potential update of the peak hour factors for highways and arterials, determination of specific locations of congested areas and the likely causes of recurring and non-recurring congestion, reviewing and updating TSM and TDM strategies to ensure consistency with the MTP 2035, and developing performance measures and a monitoring plan.

2.3.4 WAMPO Travel Time Study

Work with consultant and Advisory Committee to collect and review data from the Travel Time Study. Data resulting from the study will be used in the various transportation planning activities at WAMPO. This project carries over from the FY 2010 UPWP.

2.3.5 Other Related Activities

Perform other TSM/TDM-related activities as needed.

Products

Congestion Management Process Update – 3rd Quarter

Updated Congestion Management Process that updates the existing plan, relates to the MTP 2035, engages local and regional stakeholders, and starts to implement CMP strategies and recommendations to mitigate existing congestion.

WAMPO Travel Time Study Report – 1st Quarter

Report on the results of the Travel Time Study.

2.4—Transportation Security and Safety Planning

Sub-Task Objective:

Monitor transportation safety and security-related issues on the region's transportation system. Incorporate safety and security measures into the WAMPO transportation planning process as prescribed in the WAMPO Metropolitan Transportation Plan 2035.

Work Activity

2.4.1 Safety and Security Planning

Incorporate transportation safety and security planning into the WAMPO metropolitan transportation planning process by maintaining the WAMPO Safety Plan, monitoring accident and security data, actively participating in local and regional safety and security meetings, cooperatively and continually interacting with local stakeholders, and the production of reports that provide safety and security information and data.

2.4.2 Safety and Security Data Development

Monitor and/or collect traffic data, traffic crash data, and other safety-related data for the WAMPO region. Develop and maintain a database of safety elements to provide a historical record of crashes and related data for the WAMPO region.

2.4.3 Public and Stakeholder Involvement

Host and attend various meetings with the general public, stakeholders, and other organizations to facilitate participation in the WAMPO Safety and Security Planning process. Provide guidance/coordination with multiple agencies on various programs, plans, and safety/security related issues. Create, assist, and provide meeting support for various subcommittees and focus groups. Provide staff support for WAMPO Safety Plan stakeholder committee.

2.4.4 Other Related Activities

Perform other safety and security-related activities as needed.

Products

WAMPO Safety Plan Update – 4th Quarter

The WAMPO Safety Plan will be updated to ensure consistency with the forthcoming update to the KDOT Strategic Highway Safety Plan, to evaluate the strategies and recommendations in the existing Safety Plan based on actual safety programs and projects that have been implemented, and to boost the plan's relevancy by including more stakeholders in the plan update process. Stakeholders from all safety-related sectors will be invited, including emergency response and public works, to participate in a committee to guide the Plan update.

In addition, the Safety Plan Update will include safety-related baseline performance measures to allow on-going monitoring of the changes in the level of safety in the region and to ensure the objectives of the MTP 2035 are being achieved.

WAMPO Crash Data Database and GIS Shapefile– 3rd Quarter

WAMPO Crash Data Database and associated GIS shapefile will be updated with most recent data available from the Kansas Accident Recording System (KARS) for the region. New records from the KARS database will be geocoded by the City of Wichita IT/IS GIS Department and appended to the existing WAMPO Crash Data Database shapefile.

3.0—Long Range Transportation Planning

Task Objective

Maintain the WAMPO long range plan (the MTP 2035) in compliance with federal and state legislation, and changes in project funding and local priorities. Develop a framework to set priorities in implementing the MTP strategies and projects that will reflect the MTP 2035 vision, goals, and objectives.

Sub-Tasks

- 3.1—Data Collection, Monitoring, and Land Use Forecasting.
- 3.2—Metropolitan Transportation Plan (MTP).
- 3.3—Air Quality Planning.

2010 Accomplishments

- Adopted the MTP 2035.
- Designed and partially administered the Household Travel Survey.

2011 Goals

- Implement and maintain the MTP 2035.
- Endorse the Household Travel Survey findings and report.
- Develop procedures and mechanisms to mitigate air quality issues in the region.
- Develop regional partnerships to address air quality issues in the region.

Budget Summary

FY 2011		WAMPO				Wichita Transit	
		Consolidated Planning Grant (CPG)			Other Funding	FTA 5307 Funds	
		Direct Charge	Local Match Planning Study	Local Match Part time Staff	FTA 5316 Funds	Amount	Local Match
Sub Task	Description						
3.1	Salary / Benefits	\$ 9,558	\$ -	\$ 15,140	\$ -	\$ -	\$ -
	Household Travel Survey Conslt	\$ 181,017	\$ -	\$ -	\$ -	\$ -	\$ -
3.2	Salary / Benefits	\$ 29,721	\$ -	\$ -	\$ -	\$ -	\$ -
3.3	Salary / Benefits	\$ 6,080	\$ -	\$ -	\$ -	\$ -	\$ -
	Task 3.0 Total	\$ 226,376	\$ -	\$ 15,140	\$ -	\$ -	\$ -

*All figures are rounded to the nearest dollar.

3.1—Data Collection, Monitoring, and Forecasting

Sub-Task Objective:

Acquire and develop socioeconomic, demographic, transportation, travel behavior, and land use data for use in the travel demand model and for general transportation planning.

Work Activity

3.1.1 Travel Data

Collect local travel data, including detailed traffic count data and speed and delay data, as available from local jurisdictions and other secondary sources. Obtain non-local travel data, including trip generation data, trip length data, vehicle occupancy data, and other transferable parameters from national sources, comparable regions, or local studies.

3.1.2 Regional Socio-economic Estimates and Forecasts

Develop an annual set of regional and county level estimates for 2011 using past estimates and available data. These estimates will include housing units, households, population, selected population and household characteristics, employment, income, auto ownership and related data. Data will be used as input into the WAMPO TDM, WAMPO Transportation Trends Report, and other transportation projects and activities in the region. (MAPD)

3.1.3 Small Area Estimates and Forecasts

Develop an annual set of small area estimates for population, households, housing units, employment, and other basic variables used in the WAMPO planning process. Revise as necessary small area forecasts for basic trip generation variables. (MAPD)

3.1.4 Household Travel Survey

Work with consultant and Advisory Committee to collect and review data from the Household Travel Study. Data resulting from the survey will be used in the various transportation planning activities at WAMPO. This project carries over from the FY 2010 UPWP. This includes training from the contractor in accessing and using the data.

3.1.5 Socio-economic and Transportation Patterns/Analysis

Continue the analysis of local socio-economic, land use, travel, and transportation system data to define general development patterns, trends, relationships, and travel characteristics using an integrated computerized database that includes visualization techniques. Data will be used in multiple WAMPO transportation projects and activities. (MAPD)

3.1.6 Land Use Data

Maintain accurate land use and land development information for the WAMPO region. Track estimates and trends of socioeconomic and demographic data and assist in the development of transportation options for land use scenarios. (MAPD)

3.1.7 U.S. Census Data

Participate in, organize, and assist in projects and activities related to the 2010 Census. Actively include U.S. Census data into the WAMPO transportation planning efforts. Specific tasks include:

- Collect data from the U.S. Census Bureau, including the American Community Survey and Census Transportation Planning Package. (MAPD)
- Collect and share U.S. Census data between and among WAMPO jurisdictions.
- Review various data including the 2010 Census, Census Transportation Planning Package and ACS data. (WAMPO/MAPD)
- Develop, update, and maintain various documents and reports containing Census and ACS data for distribution to member jurisdictions. (MAPD)
- Create future population, housing, employment, and various other estimates and forecasts. (MAPD)

3.1.8 Transportation Analysis Zones (TAZ)

Participate in the U.S. Census Bureau / U.S. Department of Transportation 2010 Traffic Analysis Zone (TAZ) delineation process. This includes:

- Delineating the WAMPO Census TAZs on the software provided by the U.S. Census Bureau. (MAPD)

3.1.9 Regional Traffic Count Program

In collaboration with WAMPO jurisdictions and contracted consultant, develop a regional traffic count program to complement the existing traffic volume monitoring programs in the WAMPO region. Planned activities for 2011 include starting the procurement process as per City of Wichita Purchasing Department requirements and KDOT Urban Planning Unit guidelines and requirements. Specific tasks for 2011 include developing, finalizing, and posting the RFP. Related tasks include contract administration and providing presentations at public, stakeholder, TAC, and TPB meetings about the regional traffic count program.

3.1.10 Other Related Activities

Perform other data collection activities as needed.

Products

Regional Trends Report – 4th Quarter

Report on the land development activity within the WAMPO region and the impact of that activity on the regional transportation system.

WAMPO Household Travel Survey – 2nd Quarter

Report on the results of the Household Travel Survey.

Reports and Maps – As Needed

The development of various reports and maps using data from the 2010 U.S. Census, American Community Survey, and other data sources providing information on regional land use, transportation and travel patterns, and other socio-economic, demographic, and employment trends.

Socio-economic, Demographic and Employment Database Updates – On Going

Updates to the various databases containing socio-economic, demographic, and employment data gathered for the region.

Regional Traffic Count Program RFP – 4th Quarter

In cooperation with key partners, draft and post the RFP for the regional traffic count program consultant services.

3.2—Metropolitan Transportation Plan (MTP)

Sub-Task Objective:

Maintain and implement the MTP 2035 to reflect changes in available federal funding, local priorities, and Federal, State, and local rules, regulations, directives, and guidelines.

Work Activity

3.2.1 MTP 2035 Maintenance

Amend the MTP 2035 to reflect changes in local priorities, new federal transportation legislation, and/or federal or state rules and regulations.

3.2.2 MTP 2035 Plan Implementation

Begin developing a process for implementing and monitoring the projects, strategies, and recommendations in the MTP 2035 with the intent of moving forward with those projects and programs that best allow the WAMPO region to achieve the MTP 2035 objectives. Planned activities for 2011 include developing the overall concept to use to evaluate the region's progress in achieving the goals and objectives of the MTP 2035, selecting performance measures for the MTP 2035 short-term objectives, beginning to develop data collection methods and processes that will be used to collect the data necessary for system performance monitoring using the performance measures, and report on the implementation status of MTP 2035 projects, strategies, and recommendations via updates to the TPB. Each step of the new process will be developed based on recommendations from the MTP Project Advisory Committee (PAC) and approval by the TPB. This process will be continued in 2012.

3.2.3 Public and Stakeholder Involvement

Host and attend various meetings with the general public, stakeholders, and other organizations to facilitate participation in the WAMPO MTP 2035 implementation process. Provide staff support for the MTP-2035 Project Advisory Committee.

Products

MTP 2035 Amendments – As Needed

Amend the MTP 2035, as needed to reflect changes in federal legislation, local priorities, air quality attainment status, or other issues that would change the intent and purpose of the MTP 2035.

Status Reports to the TPB – Bi-Annually

Reports to the WAMPO TPB on the progress in setting implementation priorities and the status of implementing the strategies and recommendations contained in the MTP 2035.

MTP PAC and other Committees – As Needed

The MTP-PAC will be reconvened, as needed, to amend the MTP 2035, develop implementation priorities of the MTP, and to develop and track performance measures.

3.3— Air Quality Planning

Sub-Task Objective:

Improve awareness of air quality issues and develop partnerships with regional stakeholders to investigate coordinated air quality mitigation efforts for the region.

Work Activity

3.3.1 Air Quality Planning

Evaluate transportation measures to insure that they include energy efficient alternatives and determine their air quality benefits and impacts. Evaluate and analyze, as required, monitored air pollution data to meet air quality requirements.

3.3.2 Air Quality Document

Update the WAMPO Air Quality Document to reflect changes in air quality issues in the WAMPO region.

3.3.3 Air Quality Improvement Task Force (AQITF)

Participate in the Air Quality Improvement Task Force to develop working relationships with local agencies responsible for collecting and analyzing air quality data, and to actively support efforts to improve air quality in the WAMPO region. Assist in developing local emission reduction priorities.

3.3.4 Public and Stakeholder Involvement

Develop interlocal partnerships to address air quality issues in the region. Work with relevant agencies to develop strategies and promote air quality as an important issue in transportation planning.

3.3.5 Preparation for Possible Air Quality Non-attainment Status for Ground Level Ozone

Specific preparation activities could include the following activities:

- Investigate the potential to expand the current travel demand modeling area to the geographic area designated as non-attainment for ground-level ozone.
- Identify and gather additional data to support the travel demand model (TDM) and regional air quality model.
- Discuss with WAMPO and non-WAMPO jurisdictions the roles and responsibilities to demonstrate air quality conformity.
- Identify actions needed to amend and/or revise the MTP 2035, TIP, CMP, and other documents and planning processes to conform to non-attainment status.

3.3.6 Other Related Activities

Perform other air quality planning-related activities as needed.

Products

Transportation/Air Quality Document – As Needed

The WAMPO Air Quality Document documents air quality issues in the region. This document will be updated and revised, as required, to reflect changes in air quality standards, issues with non-attainment, and other air quality issues as they become apparent.

AQITF Reports – As Needed

Provide reports and information to the AQITF, as requested.

4.0—Short Range Transportation Planning

Task Objective

Develop and maintain a detailed and fiscally constrained Transportation Improvement Program (TIP) that programs regional transportation system improvement projects that are consistent with the MTP 2035 and that will be implemented over the next four years. Conduct other, related short range transportation planning tasks.

Sub-Tasks

- 4.1— Transportation Improvement Program (TIP).
- 4.2— Transportation Technical Assistance.
- 4.3— Cooperative Partnerships.
- 4.4— Special Projects and Reports.

2010 Accomplishments

- Amended the 2010 TIP.
- Adopted the 2011 TIP.
- Updated TIP development process.
- Submitted updates to the WAMPO Functional Classification Maps to KDOT.

2011 Goals

- Amend the 2011 TIP.
- Adopt the 2012 TIP.
- Update the TIP Policy and Project Selection Criteria.
- Update the WAMPO Railroad Crossing Plan.
- Update WAMPO Environmental Justice and Title VI policies.

Budget Summary

Sub Task	Description	WAMPO				Wichita Transit	
		Direct Charge	Consolidated Planning Grant (CPG)		Other Funding FTA 5316 Funds	FTA 5307 Funds	
			Local Match Planning Study	Local Match Part time Staff		Amount	Local Match
4.1	Salary / Benefits	\$ 74,316	\$ -	\$ -	\$ -	\$ -	\$ -
4.2	Salary / Benefits	\$ 484	\$ -	\$ -	\$ -	\$ -	\$ -
4.3	Salary / Benefits	\$ 9,216	\$ -	\$ -	\$ -	\$ -	\$ -
	US-54/Andover Rd Planning Study	\$ -	\$ 267,500	\$ -	\$ -	\$ -	\$ -
4.4	Salary / Benefits	\$ 24,350	\$ -	\$ -	\$ -	\$ -	\$ -
	South Broadway Corridor Plan	\$ -	\$ 48,500	\$ -	\$ -	\$ -	\$ -
	53rd Street North Corridor Study	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -
	Douglas Avenue Corridor TOD Study	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 25,000
	Task 4.0 Total	\$ 108,366	\$ 406,000	\$ -	\$ -	\$ 100,000	\$ 25,000

*All figures are rounded to the nearest dollar.

4.1—Transportation Improvement Program (TIP)

Sub-Task Objective:

Develop, maintain, and amend a four-year, fiscally constrained Transportation Improvement Program (TIP) and other required documentation.

Work Activity

4.1.1 New TIP Development

Develop a Federal Fiscal Year (FFY) 2012 Transportation Improvement Program to provide a program of multi-modal transportation projects scheduled for implementation in fiscal years 2012 through 2015. Specific tasks required to develop a new TIP include:

- Developing and populating a new TIP database.
- Provide information in the decision making process to achieve and maintain fiscal constraint.
- Coordinating with various federal, state, and local agencies.
- Conducting the project selection process for competitive funds.
- Monitoring special funding sources (ARRA, earmarks, etc.).
- Maintaining and updating TIP-related documents, databases, and spreadsheets.

4.1.2 Maintain the Existing TIP

Update, amend, and maintain the current TIP and accompanying documents, databases, and spreadsheets to provide consistency and accuracy of projects programmed with federal funds or that have regional significance. Additionally, staff will develop and maintain the Annual Listing of Federally-Obligated Projects.

4.1.3 Maintain the TIP Policy

Maintain the WAMPO TIP Policy to provide administrative rules and procedures for TIP development, submittal, amendments, administrative adjustments, and related processes required to generate and maintain the TIP. The TIP Policy will be updated to include a policy for using Congestion Mitigation Air Quality (CMAQ) funds and an update to the WAMPO Project Selection Criteria to provide a more defined, less subjective set of criteria used to select competitive projects.

4.1.4 Transportation Funding Analysis

Develop financial plans that demonstrate how the TIP can maintain fiscal constraint. This will include identification of federal, state and local funds available to the MPO. Tasks to complete this element of the TIP will be in conjunction with KDOT's release of federal funding targets. Additional analysis will occur pending any change in expected funding or funding mechanisms.

4.1.5 Public and Stakeholder Involvement

Host and attend various meetings with the general public, stakeholders, and organizations to gather input and provide opportunities to be involved in developing and maintaining the WAMPO TIP.

4.1.6 Other Related Activities

Perform other TIP activities as needed.

Products

FFY 2011 TIP Amendments – Quarterly

Document and amend the TIP quarterly to reflect changes in project priorities or funding sources, the addition or removal of individual projects, or other instances in which the TIP must be amended.

FFY 2012 TIP – 3rd Quarter

An up-to-date, four year TIP of projects seeking federal participation through multiple funding sources current under existing federal legislation.

Annual List of Federally Obligated Projects – 4th Quarter

Develop the FFY 2011 Annual List of Federally Obligated Projects, as required by SAFETEA-LU in cooperation with the Kansas Department of Transportation and Wichita Transit. The Annual List of Federally Obligated Projects identifies all projects in the WAMPO region that have obligated federal transportation funds during the previous FFY.

Open Projects List and Project Progress Report – Monthly

Maintain the Open Project List that identifies current obligation information for all open projects in the WAMPO region programmed with Competitive Funds. Maintain the Project Progress Reports to identify progress of completing the implementation of projects with Competitive Funds.

ARRA Progress Reports – As Needed

Develop and maintain the ARRA Progress Report that will identify progress of completing the implementation of projects programmed with MPO-ARRA funds.

TIP Policy Update – 1st Quarter

Update the TIP Policy to clarify procedures followed by WAMPO for developing a new TIP, amending the TIP, and administrative adjustments. This update to the TIP Policy will also include a CMAQ policy as directed by the Transportation Policy Body (TPB) to develop for the FFY 2012 TIP.

4.2—Transportation Technical Assistance

Sub-Task Objective:

Develop and/or participate in the development of transportation studies in the region and assure conformity with the WAMPO MTP 2035, WAMPO transportation planning process, and federal and state requirements. Provide assistance to local jurisdictions in matters of transportation and transportation planning.

Work Activity

4.2.1 Technical Assistance to Local Jurisdictions for Project Level Studies

Provide technical assistance and related transportation system, financial, and socio-economic data to local jurisdictions and KDOT, as requested, to assist in conducting corridor, location, sub area, feasibility, and other project level studies.

4.2.2 Transportation Assistance to Local Jurisdictions for Project Development

Provide transportation related information, evaluation techniques, and technical assistance, as requested, to help jurisdictions determine local priorities, develop transportation plans and programs, and implement individual projects. This includes providing support and guidance in incorporating Livability and Sustainability issues into local jurisdiction project development.

4.2.3 Public Hearings/Information Meetings

Attend public information meetings relating to projects proposed by KDOT and local jurisdictions and provide support for projects from the regional planning perspective.

4.2.4 Other Transportation Assistance

Provide transportation assistance to local jurisdictions and KDOT, as requested for activities, products, and studies in the region. Partner with KDOT and/or local jurisdictions in developing transportation studies for the region.

Products

Local Plans and Programs – As Needed (Member Jurisdictions)

Various plans and programs developed by member jurisdictions to be reviewed and endorsed by the WAMPO TPB and incorporated into the WAMPO transportation planning process.

4.3—Cooperative Partnerships

Sub-Task Objective:

Maintain a continuing, comprehensive, and cooperative planning process between and among local, state and federal agencies and organizations.

Work Activity

4.3.1 Program Assistance

Notify jurisdictions and provide information and assistance on transportation programs available in the region. This would include working with the Regional Economic Area Partnership (REAP), Sedgwick County Association of Cities (SCAC), Wichita-Sedgwick County Planning Department (MAPD), or other such agencies and providing letters of support for proposed activities, as well as assistance in grant applications and programs.

4.3.2 Local Project Support

WAMPO will facilitate coordinated efforts between and among jurisdictions, as well as between WAMPO and jurisdictions for the development of transportation projects, processes, and studies.

4.3.3 Host Conferences and Training Activities

Host various conferences and training activities if and when such opportunities present themselves.

4.3.4 Other Related Activities

Perform other cooperative activities as needed.

Products

T-WORKS Coordination – As Needed

Work to develop a prioritized list of transportation projects to be included in the KDOT T-WORKS.

Project-Specific Letters of Support – On Request

Letters of Support for specific requests or grant applications such as Job Access Reverse Commute (JARC), New Freedom (NF), Transportation Enhancements (TE), Safe Routes to School, and other such programs indicating that the propose grant, project, or activity meets the intent of the WAMPO MTP 2035 and the WAMPO transportation planning process.

STARS Workshop – 1st Quarter

Workshop to facilitate the exchange of ideas, data, tools, concepts, and methods for better collaboration and information exchange between transportation planners and environmental practitioners on integrating transportation planning and the project development process. The Workshop will involve environmental stakeholders originally established during the MTP 2035 process and further the recommendations identified in the MTP 2035 (particularly identify and share information on advanced mitigation practices).

US-54 Corridor Study - Ongoing

Lead Agency: City of Andover

Develop a conceptual design and plan for improvements to U.S. Highway 54 from 159th St East to Prairie Creek Road in Andover, Kansas.

4.4—Special Projects and Reports

Sub-Task Objective:

Prepare reports and develop projects that assist in implementing project and program objectives of the MTP 2035, assist local jurisdictions, and meet federal requirements of a MPO and a TMA.

Work Activity

4.4.1 Special Projects and Reports

Develop projects, reports, and activities required by federal, state, or local agencies. Activities will include grant administration for projects funded with the WAMPO local match provided by the KDOT MPO-BR federal fund exchange program.

4.4.2 Federal Functional Classification

Provide updates and amendments to the Federal Functional Classification (FFC) system. This includes coordination between local jurisdictions, WAMPO, KDOT, and FHWA.

4.4.3 Title VI & Environmental Justice (EJ)

Review and revise the current Title VI & EJ policy to reflect changes to the policy and incorporate changes in regional demographics. Develop and distribute an annual report of Title VI & EJ Activities in the region.

4.4.4 Limited English Proficiency

Conduct a 4-factor analysis to identify the extent of Limited English Proficiency (LEP) individuals in the region. Develop, as needed, a plan to identify strategies WAMPO can employ to reduce barriers in the transportation planning process to LEP individuals.

4.4.5 Public Participation

Provide adequate public notice as stated in the WAMPO Public Participation Plan to comment on changes to the FFC, Title VI, Environmental Justice, and LEP issues.

4.4.6 2012 Transportation Planning Study(s) Development

Develop transportation planning studies for the region. This would include issuing a Call for Projects, RFP development and approval, establishing project selection committee(s), contract development and approval, and other administrative duties required to implement the transportation planning study. Studies will be amended into the UPWP as they are approved.

4.4.7 Other Related Activities

Documenting and recording project work activities to address unforeseen transportation issues that may arise throughout the current funding year which cannot be delayed.

Products

Federal Functional Classification Map Amendments and Updates – As Needed

Updates to reflect changes in the Federal Functional Classification of roadways in the WAMPO region. This would involve adding or upgrading the federal functional classification of current facilities, classifying new facilities, or removing or downgrading the classification of current facilities. This also involves cooperation and coordination with KDOT and FHWA.

Title VI & EJ Annual Report – 3rd Quarter

Report outlining outreach efforts and continuing strategies for assuring nondiscrimination in WAMPO planning activities and products.

Title VI & EJ Policy Update – As Needed

Policy that identifies strategies for assuring nondiscrimination during the transportation planning process, and the demographic distribution of disadvantaged populations in the region.

Limited English Proficiency (LEP) Policy – 3rd Quarter

A four-factor analysis to identify the extent of LEP individuals in the region and the development of a plan to address the needs of LEP individuals within the transportation planning process.

South Broadway Corridor Plan RFP, Contract, and Final Plan Document– 4th Quarter

Lead Agency: City of Haysville

Develop a transportation plan for the South Broadway corridor between 63rd Street South and 87th Street South in Haysville. Plan will include analyses of existing and future demographic, economic, land use, transportation, and traffic conditions. It will also include recommendations for future land use and transportation planning decisions in the area.

53rd Street North Corridor Study RFP, Contract, and Final Study Document – 4th Quarter

Lead Agency: City of Park City

Develop a transportation planning study for the 53rd Street North corridor between Broadway Ave and Hydraulic Ave. This study will look at the existing traffic flow and forecasted future demand based on projected land use changes and growth within this corridor. It will also include recommendations for what, if any, improvements could be made to allow for the safe and efficient movement of people and freight through this corridor.

Douglas Avenue Corridor Transit Oriented Development Study RFP, Contract, and Final Study Document – 4th Quarter

Lead Agency: City of Wichita

Develop a transportation planning study that will analyze and recommend multimodal options for the Douglas Avenue corridor between Washington Avenue to McLean Boulevard to connect the Douglas Design District, the Delano District, and other regional transportation networks.

5.0—Multimodal Transportation Planning

Task Objective

Plan to provide a regional, multimodal transportation system in which each mode is represented in proportion to need and is coordinated with other modes.

Sub-Tasks

- 5.1—Public Transit.
- 5.2—Paratransit Planning.
- 5.3—Bicycle and Pedestrian Trail and Transportation Enhancements.
- 5.4—Goods Movement and Freight Planning.

2010 Accomplishments

- Adopted the WAMPO Freight Plan.
- Completed the application process to allow WAMPO to become the designated recipient for federal Job Access Reverse Commute (JARC) and New Freedom (NF) funds.
- Provided staff support for the Coordinated Transit District (CTD) 12, including drafting the Coordinated Public Transit - Human Services Plan.

2011 Goals

- Update the WAMPO Regional Pathways System Plan.
- Become the designated recipient for JARC and NF funds.
- Continue to provide staff support to the Coordinated Transit District (CTD) 12, including maintenance of the Coordinated Public Transit - Human Services Plan.

Budget Summary

FY 2011		WAMPO				Wichita Transit	
		Consolidated Planning Grant (CPG)			Other Funding	FTA 5307 Funds	
		Direct Charge	Local Match Planning Study	Local Match Part time Staff	FTA 5316 Funds	Amount	Local Match
Sub Task	Description						
5.1	Salary / Benefits	\$ 1,263	\$ -	\$ -	\$ -	\$ 516,640	\$ 129,160
	Transit Community Outreach Study	\$ -	\$ -	\$ -	\$ -	\$ 69,802	\$ 17,451
5.2	Salary / Benefits	\$ 877	\$ -	\$ -	\$ 10,566	\$ -	\$ -
5.3	Salary / Benefits	\$ 27,667	\$ -	\$ -	\$ -	\$ -	\$ -
5.4	Salary / Benefits	\$ 2,253	\$ -	\$ -	\$ -	\$ -	\$ -
	Task 5.0 Total	\$ 32,062	\$ -	\$ -	\$ 10,566	\$ 586,442	\$ 146,611

All figures are rounded to the nearest dollar.

5.1—Public Transit (WT Sec. 5307 Funded Planning Activities)

Sub-Task Objective:

Establish and maintain a continuing, comprehensive, and cooperative planning relationship between Wichita Transit and WAMPO in the implementation and operation of transit activities and services for the region.

Work Activity

Note: Activities and products developed under 5.1 - Public Transit sub-task are funded with FTA Section 5307 Urbanized Area Formula Program funds and are not attributable to Consolidated Planning Grant funds. Work under this sub-task will be performed by Wichita Transit.

5.1.1 FTA Section 5307 Planning Activities

Activities and products developed under 5.1 - Public Transit (WT Sec. 5307 Funded Planning Activities) are funded with FTA Section 5307 funds and are not attributable to Consolidated Planning Grant funds. These activities include, but are not limited to:

- Intelligent Transportation Systems (ITS) – planning, purchase, and installation of AVL/MDT for bus and van fleets, vehicle enunciators, automatic passenger counters, scheduling packages, next bus departure information and signage, and interactive voice response systems.
- Operations supervisors and assistant director of Wichita Transit participate in local emergency planning exercises and coordinate with other emergency entities to prepare for an actual emergency. Transit would make available buses if necessary in an emergency.
- Wichita Transit has worked with MAPD to choose the most ideal locations to install bike racks on the ground. Installation will take place in fall/winter 2010. Bike racks have already been installed on buses.
- Wichita Transit reviews park and ride options and viability in ongoing planning activities that take place and will continue to look at those options when undergoing studies and plans.
- Wichita Transit has phased in placement of shelters/benches and will continue to study best locations for future phases of shelter/bench installations while keeping in mind Title VI requirements.
- Wichita Transit continues to study the need for evening service and studies funding options to see if this service expansion would be viable.
- To meet Title VI requirements, Wichita Transit studies service delivery to minority and economically disadvantaged location in the service area.

- Wichita Transit staff participate in annual ongoing planning activities (short-range planning, grant development, maintenance planning and reporting) in house and in coordination with other relevant entities.
- Wichita Transit staff continues planning for ARRA projects and works on a plan to get projects completed in a timely manner.
- Wichita Transit will continue to explore options for Regional Transit. The KU Regional Transit Plan will be used as a vision in steps moving forward.
- Continue working on plans to improve public amenities in specific districts including but not limited to: Downtown, Nomar, Midtown Neighborhood Implementation Plan and the Douglas Design District. Wichita Transit will work with other relevant entities and the community to carry out plans.
- Work with Area leaders and other implementation agencies to participate in the recommendations of the Downtown Master Plan and the MTP 2035 Plan.
- Wichita Transit Staff will continue annual ongoing vehicle replacement planning to plan vehicle replacements in a timely and strategic way.

Products

ARRA Reports – As Needed

Wichita Transit Staff Reports on ARRA funds to the OMB quarterly, FTA annually, and the Wichita City Council the U.S. House committee on Transportation and Infrastructure monthly.

Transit Implementation Plans – 2nd/4th Quarters

Develop plans to implement regional transit initiatives, the Downtown Master Plan, and other relevant transit projects in the region.

MPO Planning Process – On Going

Maintain a cooperative effort with the MPO to keep current the TIP, UPWP and MTP 2035 with transit activities, projects, and products, as well as participate in the MPO planning process.

Transit Community Outreach Study

Wichita Transit will be contracting with a consultant for community outreach services. The consultant will poll the Wichita area community to gather public input on transit needs and improvements and how to fund these improvements. Public input will be gathered through surveys and meetings with stakeholders and the public. Community education on transit will also be provided as part of this study.

5.2—Paratransit Planning

Sub-Task Objective:

Assist and participate in coordinated public transportation and transportation planning activities for the elderly, disabled, low income, and members of the community who do not travel by personal vehicle.

Work Activity

Note: Activities and products developed under 5.2 - Paratransit Planning sub-task are funded with FTA Section 5316 Job Access Reverse Commute funds and are not attributable to Consolidated Planning Grant funds.

5.2.1 WAMPO Human Services Transportation Coordination

Work with transportation services providers, human services agencies, and related stakeholders to coordinate, encourage, and implement plans, actions, and programs to enhance the transportation opportunities of the elderly, handicapped, and economically disadvantaged and to incorporate elements of the JARC and New Freedom programs into the WAMPO transportation planning activities. Activity will serve as input to the annual update to the Coordinated Public Transit Human Services Plans for both CTD-12 and WAMPO.

5.2.2 Coordinated Public Transit Human Services Plan Administration

Perform the necessary administration and grant administration activities for the New Freedom and JARC transportation programs. This will include soliciting applications for these programs, reviewing and prioritizing the applications, and selecting projects to be funded through a competitive project selection process. As designated recipient, WAMPO will enter into contacts with sub-recipients, submit grant applications to FTA for these projects, monitor projects, and follow all FTA reporting requirements attributable to JARC and New Freedom Funds.

5.2.3 Public Involvement

Host and attend various meetings with the public, stakeholders, and organizations to gather input on the development of the WAMPO CTD-12 plans and programs. Assist local governments and agencies in the application process for JARC, New Freedom and Section 5310 grant applications.

5.2.4 Other Related Activities

Perform other paratransit activities as needed.

Products

Coordinated Public Transit – Human Service Plan (Revisions/Update/Development) – As Needed

The Coordinated Public Transit – Human Services Plan for the Coordinated Transit District #12 (CTD #12) is a required document for transit and paratransit providers in the CTD #12 region (which includes the WAMPO region) to be eligible for FTA Section 5310, Job Access Reverse Commute (JARC), and New Freedom funds. If WAMPO was to become the designated recipient for JARC and New Freedom funds for the Wichita Urbanized area, then a Coordinated Public Transit – Human Services Plan may need to be developed if deemed appropriate by FTA.

Job Access Reverse Commute/New Freedom (JARC/NF) Project Selection Criteria Development – 4th Quarter

Develop Project Selection Criteria (PSC) for the Job Access Reverse Commute (JARC) and New Freedom programs for the Wichita Urbanized Area. This will help identify regional priorities towards transit and paratransit services.

JARC and New Freedom Program Management Plan – 1st/2nd Quarter (Pending Designated Recipient Status)

Develop a Project Management Plan and administrative procedures to administer JARC and New Freedom funds attributable to WAMPO as the Designated Recipient of these funds for the urbanized area.

Coordinated Public Transit – Human Services Committee – 1st/2nd Quarter (Pending Designated Recipient Status)

Develop a Coordinated Public Transit – Human Services Committee to assist in the development of the Competitive Selection Process, Project Selection Criteria, and various other tasks related to coordinated public transit and human services as needed.

JARC/New Freedom Project Competitive Selection Process – 1st Quarter

Develop the Competitive Selection Process for the Job Access Reverse Commute (JARC) and New Freedom programs in the Wichita Urbanized Area. This is contingent on WAMPO becoming the designated recipient for these funds.

JARC/New Freedom Progress Reports and Billings – As Needed

Maintain Job Access Reverse Commute (JARC) and New Freedom project progress reports with the assistance of project sponsors receiving JARC and/or New Freedom funds. Conduct billings and other financial responsibilities with WAMPOs fiscal agent to assure funding distributed and documented appropriately.

Letters of Support – Per Request

Write letters of support for transit and paratransit providers identifying if their projects are included in the Metropolitan Transportation Plan (MTP) 2035, the Transportation Improvement

Program (TIP), and/or the Coordinated Public Transit – Human Services Plan when appropriate. This is done on an annual basis for FTA Section 5310 and FTA Section 5311 applications submitted to KDOT by paratransit providers.

5.3— Bicycle and Pedestrian Trail and Transportation Enhancements

Sub-Task Objective:

Provide a safe, efficient, and convenient bicycle and pedestrian system that provides alternative, multimodal transportation opportunities.

Work Activity

5.3.1 Outreach and Coordination

Plan for non-motorized transportation modes within the MPO planning process. This includes, but is not limited to:

- Review and endorsement of local bicycle and pedestrian plans.
- Provide information related to bicycle and pedestrian modes to local governments and the general public.
- Administer public surveys to determine the level of interest for biking and walking in the WAMPO region.
- Provide assistance in developing and implementing uniform standards in accordance with existing local, state, and national standards such as Complete Streets.

5.3.2 Bicycle and Pedestrian Plans

Update existing bicycle and pedestrian plans, as needed, to reflect changes to the system, funding opportunity, connectivity, and relation to other jurisdictions' and agency's plans. Participate in the project advisory group for the City of Wichita's Bike Master Plan.

5.3.3 Technical Assistance

Provide technical assistance, as required, to assess current non-motorized facilities and the development of non-motorized facility plans to provide continuity between local and regional efforts.

5.3.4 Other Related Activities

Perform other bicycle and pedestrian-related activities as needed.

Products

Regional Pathway System Plan (RPSP) Update – 4th Quarter

Updated Regional Pathways System Plan to reflect changes and additions to existing and proposed non-motorized trails and facilities in the WAMPO region. Work on the update will take place in 2011 with approval of the updated Plan in 2012.

KDOT Transportation Enhancement Project Rankings – Contingent on KDOT Schedule

Review and process KDOT Transportation Enhancement project applications as submitted. Applications will be reviewed for conformity to WAMPO transportation planning efforts, ranked, and forwarded to KDOT for review and approval.

5.4—Goods Movement and Freight Planning

Sub-Task Objective:

Plan to provide for the efficient and effective movement of freight and goods into, out of, within, and through the region.

Work Activity

5.4.1 Freight Plan Maintenance

Update and maintain the WAMPO Freight Plan to reflect changes in policy and consistency with the transportation planning activities performed by WAMPO. This includes identifying and tracking regional freight traffic generators, including industrial areas, distribution centers, truck terminals, and other major activity centers in the region. This also includes partnering with other organizations and agencies on freight coordination. This may also include the development of a Freight Planning Advisory Group to guide the maintenance of the plan and to address freight movement issues in the region.

5.4.2 Other Related Activities

Perform other freight planning activities as needed.

Products

Regional Freight Plan Updates – As Needed

WAMPO Regional Freight Plan revised and updated to include implementation strategies based on the recommendations of the plan and to provide for consideration of projects and strategies that will facilitate efficient and effective freight movement in the WAMPO region.

APPENDICES

Appendix A: Certification of Restrictions on Lobbying

Appendix B: Budget Breakout

Appendix C: Budget Summary

Appendix D: Documentation of Local Match

Appendix E: 2011 Schedule of Meetings

Appendix F: Definitions

Appendix G: Acronyms

Appendix A: Certification Of Restrictions on Lobbying

I, Tim Norton, Wichita Area Metropolitan Planning Organization (WAMPO) Transportation Policy Body (TPB) Chairperson, hereby certify on behalf of WAMPO that to the best of my knowledge:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

The certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code.

Executed this 14th day of December 2010.

By _____
Tim Norton, Chairperson
Wichita Area Metropolitan Planning Organization (WAMPO)
Transportation Policy Body

Appendix B: Budget Breakout

FY 2011 UPWP Budget Breakout ¹							
			WAMPO			Wichita Transit	
			Consolidated Planning Grant (CPG)		Other Funding	FTA 5307 Funds	
Personnel Services			Direct Charge	Local Match	FTA 5316 ²	Amount	Local Match
Task	Sub Task	Description					
Task 1.0	1.1	Salary / Benefits	\$ 276,027	\$ 133,640	-	-	-
	1.2	Salary / Benefits	\$ 11,500	-	-	-	-
Task 2.0	2.1	Salary / Benefits	\$ 5,323	-	-	-	-
	2.2	Salary / Benefits	\$ 287	-	-	-	-
Task 2.0	2.3	Salary / Benefits	\$ 49,681	-	-	-	-
	2.4	Salary / Benefits	\$ 6,395	-	-	-	-
	3.1	Salary / Benefits	\$ 9,558	\$ 15,140	-	-	-
Task 3.0	3.2	Salary / Benefits	\$ 29,721	-	-	-	-
	3.3	Salary / Benefits	\$ 6,080	-	-	-	-
Task 4.0	4.1	Salary / Benefits	\$ 74,316	-	-	-	-
	4.2	Salary / Benefits	\$ 484	-	-	-	-
	4.3	Salary / Benefits	\$ 9,216	-	-	-	-
Task 5.0	4.4	Salary / Benefits	\$ 24,350	-	-	-	-
	5.1	Salary / Benefits	\$ 1,263	-	-	\$ 516,640	\$ 129,160
	5.2	Salary / Benefits	\$ 877	-	\$ 10,566	-	-
	5.3	Salary / Benefits	\$ 27,667	-	-	-	-
		5.4	Salary / Benefits	\$ 2,253	-	-	-
subtotal			\$ 535,000	\$ 148,779	\$ 10,566	\$ 516,640	\$ 129,160
Consultant Services							
Task 1.0	1.1	Legal Services on-call	\$ 22,000	-	-	-	-
Task 2.0	2.1	TDM On-Call	\$ 20,000	-	-	-	-
	2.3	Travel Time Study	\$ 85,413	-	-	-	-
Task 3.0	3.1	Household Travel Survey	\$ 181,017	-	-	-	-
Task 4.0	4.3	US-54/Andover Rd Planning Study	-	\$ 267,500	-	-	-
	4.4	South Broadway Corridor Plan	-	\$ 48,500	-	-	-
Task 4.0	4.4	53rd Street North Corridor Study	-	\$ 90,000	-	-	-
	4.4	Douglas Ave Corridor TOD Study	-	-	-	\$ 100,000	\$ 25,000
Task 5.0	5.1	Transit Community Outreach Study	-	-	-	\$ 69,802	\$ 17,451
subtotal			\$ 308,430	\$ 406,000	\$ -	\$ 169,802	\$ 42,451
Contractual Services							
Task 1.0	1.1	Communications	\$ 6,000	-	-	-	-
		Long Distance Service	\$ 1,500	-	-	-	-
		Postage	\$ 2,000	-	-	-	-
		Travel/Training	\$ 20,000	-	-	-	-
		Data Center Charges	\$ 25,000	-	-	-	-
		Document Scanning	\$ 11,000	-	-	-	-
		Motor Pool	\$ 2,000	-	-	-	-
		Membership Dues	\$ 3,500	-	-	-	-
		Advertising	\$ 2,000	-	-	-	-
		Printing/Photocopying	\$ 10,000	-	-	-	-
	subtotal			\$ 83,000	\$ -	\$ -	\$ -
Commodities							
Task 1.0	1.1	Office Supplies	\$ 3,000	-	-	-	-
		Computer Supplies	\$ 2,422	-	-	-	-
		Office Furniture	\$ 500	-	-	-	-
		Data Processing Equipment	\$ 500	-	-	-	-
		GIS Spatial Analyst Extension (2 licenses)	\$ 5,000	-	-	-	-
		Other Commodities	\$ 1,000	-	-	-	-
subtotal			\$ 12,422	\$ -	\$ -	\$ -	\$ -
Capital Outlay							
Task 1.0	1.1	Data Processing Equip	-	-	-	-	-
		Communication Equip	-	-	-	-	-
		Audio and Visual Equip	\$ 5,000	-	-	-	-
subtotal			\$ 5,000	\$ -	\$ -	\$ -	\$ -
Administrative Services							
Task 1.0	1.1	Cost Allocation Plan (5.63%)	\$ 56,000	-	-	-	-
subtotal			\$ 56,000	\$ -	\$ -	\$ -	\$ -

Notes: 1 - All figures rounded to the nearest dollar.
2 - FTA 5316 Funds do not require a local match.

Appendix C: Budget Summary

FY 2011 UPWP Budget Summary¹

	WAMPO			Wichita Transit	
	Consolidated Planning Grant (CPG)		Other Funding	FTA 5307 Funds	
	Direct Charge	Local Match	FTA 5316 ²	Amount	Local Match
Personnel Services	\$ 535,000	\$ 148,779	\$ 10,566	\$ 516,640	\$ 129,160
Consultant Services	\$ 308,430	\$ 406,000	\$ -	\$ 169,802	\$ 42,451
Contractual Services	\$ 83,000	\$ -	\$ -	\$ -	\$ -
Commodities	\$ 12,422	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Administrative Services	\$ 56,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 999,852	\$ 554,779	\$ 10,566	\$ 686,442	\$ 171,611

Table 1

FY 2011 UPWP Funding Source Summary

Consolidated Planning Grant (CPG)	
CPG Annual Allocation	\$ 721,105
CPG Carryover	\$ 160,797
Special CPG Project Agreement ³	\$ 117,950
Total CPG Direct Charge	\$ 999,852
CPG Local Match	\$ 554,779
Total CPG Program -	\$ 1,554,631

Table 3

Other Funding	
FTA 5316 (JARC)	\$ 10,566
Total Other Funding -	\$ 10,566

Table 4

Wichita Transit	
FTA 5307 Funds	\$ 686,442
Total Local Match	\$ 171,611
WT Total Project -	\$ 858,053

FY 2011 WAMPO Local Match Summary

Local Match Identified	
US-54/Andover Rd Planning Study (Funding Sources: City of Andover and KDOT)	\$ 267,500
Part-time Staff Services	\$ 148,779
South Broadway Corridor Plan	\$ 48,500
53rd Street North Corridor Study	\$ 90,000
Total	\$ 554,779

Table 6

FY 2011 WAMPO Total Funding	\$ 1,565,197
FY 2011 WT Total Funding	\$ 858,053
Total UPWP Budget	\$ 2,423,250

1 - All figures are rounded to the nearest dollar.

2 - FTA Section 5316 (JARC) funds do not require a local match.

3 - Funds exclusively used to complete the Household Travel Study and the Travel Time Study.

Appendix D: Documentation of Local Match

Source: US-54 Corridor Study
Document: WAMPO Request to KDOT

W A M P O

WICHITA AREA METROPOLITAN PLANNING ORGANIZATION

November 18, 2010

Davonna Moore
Urban Planning Unit Manager
Kansas Department of Transportation
Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3754

Dear Ms. Moore:

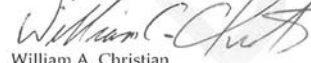
WAMPO intends to identify in the 2011 UPWP the value of approximately \$267,500 of the US-54 Corridor Study as an in-kind match. This balance represents the consultant's estimate of what will be billed against the contract in 2011. This letter serves as the request for approval to use the identified funding as in-kind match. This value should be considered as the upper limit of the in-kind request that cannot be exceeded. The actual amount of in-kind match from this study to be used by WAMPO will be based on eligible expenses paid to the consultant by the City of Andover. WAMPO will use the paid invoices supplied by the City of Andover as the basis for the in-kind match. WAMPO will only apply the value of this study as in-kind match that is required to meet the obligations identified in the 2011 UPWP. Attached is a letter from the City of Andover supporting the use of the value of this study as a local, in-kind match.

The study will be used to develop alternatives to improve the capacity and functionality of US-54 from 159th Street to Prairie Creek Road. The termini of this project are contained in the WAMPO transportation study area and effect traffic flow through the WAMPO region. The capacity and functionality alternatives identified in the study are consistent with WAMPO transportation planning efforts for our region. Additionally, the regional implications of this project extend far beyond the footprint of the project and WAMPO considers the project one of regional significance.

All local, in-kind funds will be identified in the FY 2011 Unified Planning Work Program. Invoices and/or other documentation for the value of the US-54 Study will be provided to KDOT with the submittal of the WAMPO Quarterly UPWP Reports and Billing Statements.

Please contact me if you have any questions or concerns on this matter.

Sincerely



William A. Christian
Principal Planner

c: Paul Foundukis, FHWA
Joan Roeseler, FTA
Thomas Dow, KDOT

File: 2011 UPWP file
Attachment: City of Andover Approval Letter

10th FLOOR • 455 N. MAIN • WICHITA KS • 67202-1688
PHONE: (316) 268-4391 • FAX: (316) 268-4390

909 N. Andover Road
P.O. Box 295
Andover, Kansas 67002



Phone (316) 733-1303
Fax (316) 733-4634
www.andoverks.com

November 3, 2010

Nancy Harvieux, AICP
WAMPO
10th Floor
455 N Main
Wichita KS 67202

RE: US Highway 54/Andover Road Study funds match

Dear Ms. Harvieux,

This letter is to inform you that the City of Andover has no objection to the Wichita Area Metropolitan Planning Organizations' intent to apply the value of State and local funds, there are no federal funds associated with this project, and it is not being used to match other federally funded projects, expended by the City of Andover in 2011 for the conceptual plan for the improvements of US Highway 54 east of 159th as an in-kind match for federal planning funds, to be shown in WAMPO's FY 2011 Unified Planning Work Program. Specifically, WAMPO will be allowed to use the value of up to \$395,000 of State and local funds expended for consultation services associated with the following planning activities:

Conceptual design of the improvement of US Highway 54 from 159th east to Prairie Creek Road. This work is currently being performed by Parsons Brinckerhoff in coordination with the project they are preparing for the City of Wichita.

Planning document prepared by Parsons Brinckerhoff for the improvement of US Highway 54.

Les Mangus will serve as our contact person, and will provide WAMPO with a record of payments made to the consultant for this activity to verify the in-kind contribution, upon request.

Sincerely,

CITY OF ANDOVER

A handwritten signature in black ink, appearing to read 'Sasha Stiles'.

Sasha Stiles
City Administrator

SS/scr

pc: Les Mangus

Appendix D: Documentation of Local Match

Source: US-54 Corridor Study
Document: KDOT Approval



Mark Parkinson, Governor
Deb Miller, Secretary
<http://www.ksdot.org>

November 19, 2010

Bill Christian
Wichita Area MPO
455 N. Main, 10th fl
Wichita, KS 67202

Dear Mr. Christian:

This letter is to inform you that KDOT has approved the Andover US 54 Corridor Study as a source of third party in-kind match for eligible planning activities in the 2011 Unified Planning Work Program for the amount of \$267,500. The value will be considered the as the upper limit of the in-kind request for this study and cannot be exceeded.

The use of in kind match will involve the following activities:

1. Monitor the progress and expenditure of the project being for in-kind match to ensure the grant is being matched properly.
2. Submit proper documentation and invoices in the quarterly report to KDOT.
3. Being prepared to have an additional source of match in the case a project does not spend the amount of funds anticipated for the year.
4. Record all the required information in the UPWP identifying the project as a match source.

KDOT wants to ensure WAMPO understands the risk and responsibility involved with using a third party in-kind source and encourages the MPO to find methods develop a cash match source to ensure the success of the transportation planning process. Until that time, KDOT will continue to work with WAMPO on evaluating in-kind match requests. If you have questions or concerns, please feel free to contact me at 785-296-0346 or email me at davonna@ksdot.org

Sincerely,

A handwritten signature in black ink that reads "Davonna C. Moore".

Davonna C. Moore,
Urban Planning Manager-KDOT

cc: Paul Foundoukis, FHWA
Stephanie Watts, KDOT
Thomas Dow, KDOT

BUREAU OF TRANSPORTATION PLANNING
Dennis R Slimmer, P.E., Chief
Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street, Topeka, KS 66603-3745 • (785) 296-3841 • Fax: (785) 296-8168
Hearing Impaired - 711 • e-mail: publicinfo@ksdot.org • Public Access at North Entrance of Building

Appendix D: Documentation of Local Match

Source: US-54 Corridor Study
Document: City of Andover Approval

909 N. Andover Road
P.O. Box 295
Andover, Kansas 67002



Phone (316) 733-1303
Fax (316) 733-4634
www.andoverks.com

November 3, 2010

Nancy Harvieux, AICP
WAMPO
10th Floor
455 N Main
Wichita KS 67202

RE: US Highway 54/Andover Road Study funds match

Dear Ms. Harvieux,

This letter is to inform you that the City of Andover has no objection to the Wichita Area Metropolitan Planning Organizations' intent to apply the value of State and local funds, there are no federal funds associated with this project, and it is not being used to match other federally funded projects, expended by the City of Andover in 2011 for the conceptual plan for the improvements of US Highway 54 east of 159th as an in-kind match for federal planning funds, to be shown in WAMPO's FY 2011 Unified Planning Work Program. Specifically, WAMPO will be allowed to use the value of up to \$395,000 of State and local funds expended for consultation services associated with the following planning activities:


Conceptual design of the improvement of US Highway 54 from 159th east to Prairie Creek Road. This work is currently being performed by Parsons Brinckerhoff in coordination with the project they are preparing for the City of Wichita.

Planning document prepared by Parsons Brinckerhoff for the improvement of US Highway 54.

Les Mangus will serve as our contact person, and will provide WAMPO with a record of payments made to the consultant for this activity to verify the in-kind contribution, upon request.

Sincerely,

CITY OF ANDOVER



Sasha Stiles
City Administrator

SS/scr

pc: Les Mangus

Appendix D: Documentation of Local Match

Source: Wichita – Sedgwick County Metropolitan Area Planning Department
(MAPD) staff

Document: WAMPO Request to KDOT

W A M P O

W I C H I T A A R E A M E T R O P O L I T A N P L A N N I N G O R G A N I Z A T I O N

November 4, 2010

Davonna Moore
Urban Planning Unit Manager
Kansas Department of Transportation
Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3754

Dear Ms. Moore:

WAMPO intends to identify in the 2011 UPWP approximately \$149,000 in in-kind match provided by the Metropolitan Area Planning Department (MAPD). This letter serves as the request for approval to use the identified in-kind match. We based this amount on our assessment of MAPD staff time (Attachment 1) that will be used for MPO activities in FY 2011. The in-kind support from MAPD comes from the MAPD Director as he is also the WAMPO Director, administrative activities and support not covered in the Indirect Cost Allocation Plan, and technical assistance in developing and providing data to WAMPO. A spreadsheet showing the justification for these funds is attached.

All local, in-kind funds will be identified in the FY 2011 Unified Planning Work Program. Invoices and/or other documentation for the value of MAPD services will be provided to KDOT with the submittal of the WAMPO Quarterly UPWP Reports and Billing Statements.

Please contact me if you have any questions or concerns on this matter.

Sincerely



William A. Christian
Principal Planner

c: Paul Foundukis, FHWA
Joan Roeseler, FTA
Thomas Dow, KDOT

File: 2011 UPWP file

Attachment: 2011 UPWP Personal Services – MAPD In-kind Match Estimates

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PHONE: (316) 268-4391 • FAX: (316) 268-4390

Appendix D: Documentation of Local Match

Source: Wichita – Sedgwick County Metropolitan Area Planning Department
(MAPD) staff

Document: KDOT Approval



Mark Parkinson, Governor
Deb Miller, Secretary

<http://www.ksdot.org>

November 19, 2010

Bill Christian
Wichita Area MPO
455 N. Main, 10th fl
Wichita, KS 67202

Dear Mr. Christian:

This letter is to inform you that KDOT has approved the use of MAPD staff time as a source of third party in-kind match for eligible planning activities in the 2011 Unified Planning Work Program for the amount of \$148,779.41. This approval comes with the condition that the work MAPD staff is providing for in-kind match do not duplicate the services the ICAP provides. WAMPO staff has assured KDOT that no duplication of services will take place but are prepared to adjust the UPWP if such an issue arises.

The use of in kind match will involve the following activities:

1. Monitor the progress and expenditure of the project being for in-kind match to ensure the grant is being matched properly.
2. Submit proper documentation and invoices in the quarterly report to KDOI.
3. Being prepared to have an additional source of match in the case a project does not spend the amount of funds anticipated for the year.
4. Record all the required information in the UPWP identifying the project as a match source.

KDOT wants to ensure WAMPO understands the risk and responsibility involved with using a third party in-kind source and encourages the MPO to find methods develop a cash match source to ensure the success of the transportation planning process. Until that time, KDOT will continue to work with WAMPO on evaluating in-kind match requests. If you have questions or concerns, please feel free to contact me at 785-296-0346 or email me at davonna@ksdot.org

Sincerely,

A handwritten signature in black ink that reads "Davonna C. Moore".

Davonna C. Moore,
Urban Planning Manager-KDOT

cc: Paul Foundoukis, FHWA
Stephanie Watts, KDOT
Thomas Dow, KDOT

BUREAU OF TRANSPORTATION PLANNING

Dennis R. Slimmer, P.E., Chief

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Appendix D: Documentation of Local Match

Source: Wichita – Sedgwick County Metropolitan Area Planning Department
(MAPD) staff

Document: MAPD Approval



Wichita-Sedgwick County Metropolitan Area Planning Department

October 29, 2010

Nancy Harvieux
Transportation Planning Manager
Wichita Area Metropolitan Planning Organization
455 N. Main, 10th Floor
Wichita, KS 67202

Dear Ms. Harvieux:

This letter serves as notice that the Wichita-Sedgwick County Metropolitan Area Planning Department (MAPD) has no objection to the Wichita Area Metropolitan Planning Organization's (WAMPO) intent to apply the value of MAPD staff services provided from January 3, 2011 through December 30, 2011 as an in-kind match for federal transportation planning funds. Specifically, WAMPO will be allowed to use the value of MAPD staff services that directly support WAMPO's activities. These staff services are not being used to match other federally funded projects.

Upon request, the City of Wichita's Finance Department will provide WAMPO with MAPD staff timesheets to verify the in-kind contribution.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Schlegel'.

John Schlegel
MAPD Director

City Hall • 10th Floor • 455 North Main • Wichita, Kansas 67202-1688

T 316.268.4421 F 316.268.4390

www.wichita.gov

Appendix E: 2011 Schedule of Meetings

TAC Meetings

10:00 am (unless otherwise stated)

January 24, 2011
February 28, 2011
March 28, 2011
April 25, 2011
May 23, 2011
June 27, 2011
July 25, 2011
August 22, 2011
September 26, 2011
October 24, 2011
December 5, 2011

TPB Meetings

3:00 pm (unless otherwise stated)

January 11, 2011
February 8, 2011
March 8, 2011
April 12, 2011
May 10, 2011
June 14, 2011
July 12, 2011
August 9, 2011
September 13, 2011
October 11, 2011
November 8, 2011
December 13, 2011

Appendix F: Definitions

Terms used in this document are derived from, and conform to, 23 U.S.C.

Consultation means that one party confers with another identified party and, prior to taking action(s), considers that party's views.

Cooperation means that the parties involved in carrying out the planning, programming, and management systems processes work together to achieve a common goal or objective.

Coordination means the comparison of the transportation plans, programs, and schedules of one agency with related plans, programs and schedules of other agencies or entities with legal standing, and adjustment of plans, programs and schedules to achieve general consistency.

Maintenance area means any geographic region of the United States designated non-attainment pursuant to the CAA Amendments of 1990 (Section 102(e)), 42 U.S.C. 7410 et seq., and subsequently redesignated to attainment subject to the requirement to develop a maintenance plan under section 175A of the Clean Air Act as amended (CAA), 42 U.S.C. 7410 et seq.

Major metropolitan transportation investment means a high-type highway or transit improvement of substantial cost that is expected to have a significant effect on capacity, traffic flow, level of service, or mode share at the transportation corridor or sub- area scale.

Management system means a systematic process, designed to assist decision-makers in selecting cost effective strategies/ actions to improve the efficiency and safety of, and protect the investment in the nation's infrastructure. A management system includes: identification of performance measures; data collection and analysis; determination of needs; evaluation, and selection of appropriate strategies/actions to address the needs; and evaluation of the effectiveness of the implemented strategies/actions.

Metropolitan planning area means the geographic area in which the metropolitan transportation planning process required by 23 U.S.C. 134 and section 8 of the Federal Transit Act must be carried out.

Metropolitan Planning Organization (MPO) means the forum for cooperative transportation decision making for the metropolitan planning area.

Metropolitan Transportation Plan (MTP) means the official intermodal transportation plan that is developed and adopted through the metropolitan transportation planning process for the metropolitan planning area.

Non-attainment area means any geographic region of the United States that the Environmental Protection Agency (EPA) has designated as a non-attainment area for transportation related pollutant(s) for which a National Ambient Air Quality Standard (NAAQS) exists.

Regionally significant project means a project (other than projects that may be grouped in the STIP/TIP pursuant to § 450.216 and § 450.324) that is on a facility which serves regional transportation needs (such as access to and from the area outside of the region, major activity centers in the region, major planned developments such as new retail malls, sports complexes, etc., or transportation terminals as well as most terminals themselves) and would normally be included in the modeling of a metropolitan area's transportation network, including, as a minimum, all principal arterial highways and all fixed guide way transit facilities that offer a significant alternative to regional highway travel.

State Implementation Plan (SIP) means the portion (or portions) of an applicable implementation plan approved or promulgated, or the most recent revision thereof, under sections 110, 301(d) and 175A of the Clean Air Act (42 U.S.C. 7409, 7601, and 7505a).

Statewide Transportation Improvement Program (STIP) means a staged, multiyear, statewide, intermodal program of transportation projects that is consistent with the statewide transportation plan and planning processes and metropolitan plans, TIP and processes.

Statewide Long Range Transportation Plan means the official statewide, intermodal transportation plan that is developed through the statewide transportation planning process.

Transportation Improvement Program (TIP) means a staged, multiyear, intermodal program of transportation projects consistent with the metropolitan transportation plan.

Transportation Management Area (TMA) means an urbanized area with a population over 200,000 (as determined by the latest decennial census). The TMA designation applies to the entire metropolitan planning area(s).

Appendix G: Acronyms

"3C"	Continuing, Comprehensive, and Cooperative	MTP	Metropolitan Transportation Plan
AADT	Annual Average Daily Traffic	NAAQS	National Ambient Air Quality Standards
ACTA	Advocate Committee for Transportation Activities	NCPD	National Corridor Planning and Development
ADA	Americans with Disabilities Act	NHS	National Highway System
ARRA	American Recovery and Reinvestment Act	NITU	Notice of Interim Trail Use
AQ	Air Quality	PEA	Planning Emphasis Area
AQITF	Air Quality Improvement Task Force	PIP	Public Involvement Plan
ATMS	Advanced Transportation Management System	PL	Public Law planning funds
AVL	Automatic Vehicle Location	PMP	Pavement Management Program
BRT	Bus Rapid Transit	PPP	Public Participation Plan
CAAA	Clean Air Act Amendments of 1990	PSC	Project Selection Criteria
CIP	Capital Improvement Program	RPSP	Regional Pathway System Plan
CMAQ	Congestion Mitigation and Air Quality	RRCP	Railroad Crossing Plan
CMP	Congestion Management Process	SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: a Legacy for Users
CO	Carbon Monoxide	SATS	South Area Transportation Study
CO ₂	Carbon Dioxide	SCAC	Sedgwick County Association of Cities
CPG	Consolidated Planning Grant	SIP	State Implementation Plan (for air quality)
CTD	Coordinated Transit District	SOV	Single Occupant Vehicle
DAB	District Advisory Board	SPR	State Planning and Research funds
DOT	Department of Transportation	SRTS	Safe Routes To School
EJ	Environmental Justice	STIP	Statewide Transportation Improvement Program
FHWA	Federal Highway Administration	STP	Surface Transportation Program
FTA	Federal Transit Administration	TAC	Technical Advisory Committee
FY	Fiscal Year (Jan to Dec)	TAZ	Transportation Analysis Zone
FFY	Federal Fiscal Year (Oct to Sept)	TCSP	Transportation, Community, and System Preservation
GIS	Geographic Information System	TPB	Transportation Policy Body
GNE/QRS	General Network Editor/Quick Response System	TDM	Travel Demand Model
GPS	Geographic Positioning System	TDSM	Transportation Demand / System Management
HSIP	Highway Safety Improvement Program	TDP	Transit Development Plan

ITS/RA	Intelligent Transportation Systems/Regional Architecture	TE	Transportation Enhancement
IT	Information Technology	TEA-21	Transportation Equity Act for the 21st Century
KDOT	Kansas Department of Transportation	TIP	Transportation Improvement Program
LRTP	Long Range Transportation Plan	Title VI	Title VI of the U.S. Civil Rights Act of 1964, as amended
MAIN-MIS	Maintenance Management Information System	TMA	Transportation Management Area
MAPC	Metropolitan Area Planning Commission	TOC	Transit Operations Center
MAPD	Metropolitan Area Planning Department	UPWP	Unified Planning Work Program
MDT	Mobile Data Terminal	USDOT	United States Department of Transportation
MIS	Major Investment Study	UZA	Urbanized Area
MOA	Memorandum of Agreement	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding	WAMPO	Wichita Area Metropolitan Planning Organization
MPC	Mobility Planning Committee	WT	Wichita Transit
MPO	Metropolitan Planning Organization		